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| **Application for Attendance Approval** |

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| Program | □ BS□ MS□ MS-PhD□ PhD | School(Department) |  | Grade/Term |  |
| Student No. |  | Name | 　　 　　 (Signature) |
| ○ Period :　　　 ～ ○ Reason : |
| This request is submitted for an approval of attendance during the period above.(mm/dd/yyyy) |
| **To the Course Instructor** |