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| **Application for Attendance Approval** |

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| Program | □ BS  □ MS  □ MS-PhD  □ PhD | School  (Department) |  | Grade  /  Term |  |
| Student No. |  | Name | (Signature) | | |
| ○ Period :　　　 ～  ○ Reason : | | | | | |
| This request is submitted for an approval of attendance during the period above.  (mm/dd/yyyy) | | | | | |
| **To the Course Instructor** | | | | | |