## 편지지 | 영문

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Sender's Infomation

Date

Recipient's Name, Department Address

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December, 15th, 2014.

Office Work Administrator Gil-dong Hong Office of General Affairs Ulsan City Hall 201, Jungang-ro, Nam-gu, Ulsan, Korea

Dear Gil-dong Hong,

UNIST is growing up steadily toward a global Top 10 university with all member's efforts since its beginning. However, parking manner around the campus has not come along to match with our remarkable growth history and status, and this might bring us to the edge of disaster in case of emergency.

Although we are putting our best efforts in improving parking manner, there have been illegal parking violations such as parking in handicapped or visitors spots, on-street and no-parking zones, and it's time for us to take a better action owing to circumstances beyond control.

In order to solve the basic problem, we are planning to have enough parking spaces by August, 2016 as  $\,$ part of the 2nd BTL Project. And it is required for each of us to put up with inconveniences until then.

Therefore, we are actively trying to carry out all necessary suggestions and gather different opinions. Please cooperate with these parking policy improvements.

<Key Points>

- 1. Maximization of on campus parking spaces
- Decreasing the number of visitor parking spaces from 20% to 3%
- Decreasing the number of sports center users' parking down to 28% of registered parking users.
- 2. Adopting 6parking designation systems (Parking areas into 6parts separated by colors)
- Faculty should park near their respective workplaces except for the 5th regulation parking day (dormitory parking only).

  - Dormitory residents, including grad students, should park in the dormitory parking spaces
- Off-campus living Grad Students should park in the gym parking lot.
- 3. Fees are calculated on a sliding scale according to the graded inconveniences as below Current: 6,000/month, (Grad 5,000/month)
- Revised: 7,000/month (Near workplaces, Administrative Building), 4,000/month(Designated allotment in the gym parking lot), 2,000/month (Dormitories)
- \* Trial period will start from January, 1st, 2015 to January, 16th, 2015, but the system will take effect in the beginning of the January, 19th, 2015.

Kind regards

Joo-Hun Park

**FIRST IN CHANGE** 

Ulsan National Institute of Science and Technology

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