**[UNIST Academic Form 14] *(창업휴학, 질병휴학, 임신출산휴학 등 서면휴학원 필요 휴학시, 일반휴학,군복학은 온라인 신청 가능)***

Request for Academic Leave of Absence

(휴학원)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Student ID |  | Name |  | School/Dept. |  |
| Degree Program | □ BS  □ MS  □ MS-PhD | Nationality |  | Type of Visa you possess |  |
| Address |  | | | | |
| Contract Info | Tel.: (  **- - )** / H.P( **- - )** | | | | |
| Reason of  Absence | □Military service  □Personal Conditions  -Illness - Studying  -Studying abroad - Preparation for job/career  -Etc.( ) – Economic Reason | | | | |
| Period of Absence | From( mm/dd/yy) To( mm/dd/yy)  - (for \_\_\_ Semesters) | | | | |
| Tuition Fees | □Paid □Not paid | | | | |

This request is submitted for permission of academic leave of absence as specified above.

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_(MM/DD/YY)

|  |  |  |
| --- | --- | --- |
| Advisor | School  Head | **Applicant:** (Signature) |
| Name: |  | **Guardian:** (Signature) |
|  |

To the President of UNIST